



# Sardina Dental Group

717-898-7221

## Our Financial Policy

### If insurance payments come to us:

We ask that you pay your co-pay or deductible at the time of service. We will submit the claim for you. When the insurance payment is received in our office, if there is any balance due, we will send you a bill. That balance is due to us in 30 days.

### If insurance payments come to you:

We ask that you pay at the time of your visit and we will electronically submit the claim for you. We are finding the average reimbursement time can range from 5 to 20 days. If that is not possible, you can wait until you receive the payment and endorse the insurance check over to us and enclose a personal check to cover the balance due within 30 days.

### No Insurance:

Balance is due at the time of service unless you have set up payments arrangements with the business manager.

### Payment plans:

If the balance is too large to pay in full in 30 days, we will set up a payment plan for you. We can work out an "in house" plan up to 3 months with no interest. If you need a longer pay off period, we do offer 12 month/interest free plans through Care Credit. Ask us for details.

### Late Cancellation fee:

We charge a late fee of \$35 for each appointment that is cancelled or missed in which 24 hour advance notice was not given.

Our main concern is to provide you with the best quality of dental care and patient support that we possibly can. We understand there are circumstances that call for special arrangements from time to time and we will do whatever we can to work with you.